**ANNEX A: PROJECT PROPOSAL**

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| **Project Description** |
|  Please enter your project title | 1. **Project Title**
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| Health, Land management, WASH, waste management etc. | 1. **Project Type/ Sector**
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| Please specify the name and contact information of the focal person | 1. **Project focal person, telephone and email address**
 |
| Please enter your entity's full legal name | 1. **Name of Applicant**
 |
| District/sub-district | Directorate | Governorate | 1. **Project Location**
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| Please enter the time estimated for the implementation of the proposed activities | 1. **Project Duration**

(in months) |
| Please specify:* The total cost of the project
* The contribution requested to AICS
* The estimated value of the contribution provided by the applicant (in cash and/or in-kind)
 | 1. **Project budget**

(EUR) |
| Please provide basic information about the location and context in which the project will be implemented, specifying:* the current Kurdish population in the area;
* the estimated number of Syrian refugees/IDPs living in the area and the source of information;
* how the territory was affected by the influx of Syrian refugees and IDPs.
 | 1. **Brief description about location and context**

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| Please specify:- what gap/need/problem this project addresses;- how this gap/need/problem is affecting the local population, the IDPs and the Syrian refugees;- how the local communities and the civil society have been involved in the identification of the priority gap/need/problem to be addressed through this project;- local authority financial constraints. | 1. **Problem Statement and participatory approach**
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| Please specify:- how this project will address the gap/need/problem outlined above; - how this project will improve the living conditions of the local population, IDPs and the Syrian refugees;- if the project is already included in a local development plan/Masterplan;- if the project interacts with other ongoing or planned activities and how. | 1. **Importance of the project in the territory and complementarities with other activities**
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| OVERALL GOAL:Please specify the overall broad goal of the project (what is the expected impact) and its specific objectives* Objective 1:
* Objective 2:
* Objective 3:
 | 1. **Project overall goal and objectives**
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| Months | ActivityPlease list activities to be carried out and relative timeframe | 1. **Plan of Action**
 |
| 12 | 11 | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 |
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|  |  |  |  |  |  |  |  | X | X | X |  |  |
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| Indicators | Result  | 1. **Expected Results and Indicators**
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| For each result specify an indicator to measure the achievement of the result  | Please specify tangible and realistic results that the project intends to achieve* Result 1:
* Result 2:
* Result 3:
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| Syrian refugees/IDPs | Host community | Total | 1. **Beneficiaries**
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| Please enter the number of Syrian refugee/IDPs direct beneficiaries, adding the age and gender breakdown (%)  | Please enter the number of host community direct beneficiaries, adding the age and gender breakdown (%)  | Please enter the total number of direct beneficiaries, adding the age and gender breakdown (%)  | Direct(those participating directly in the project’s activities) |
| Enter total number of Syrian refugee/IDPs indirect beneficiaries, adding the age and gender breakdown (%) | Enter total number of host community indirect beneficiaries, adding the age and gender breakdown (%) | Enter total number of indirect beneficiaries, adding the age and gender breakdown (%) | Indirect(those not directly involved in the project but still benefiting from it) |
| Please specify if and how the project is expected to mainstream ethical considerations related to:- gender;- disability;- environment;- human rights;- others. | 1. **Cross-cutting/ ethical issues** (gender, human rights, environment, etc..)
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| Please specify:- how the maintenance and operation costs of the rehabilitated/new infrastructure will be financed after the project ends;- if any cost-recovery mechanism was planned and how it will be enforced;- how activities are supposed to continue after the end of the project;- if there will be local ‘ownership’ of the results of the action;- what will be the structural impact of the action — e.g. will it lead to improved legislation, codes of conduct, methods, etc…- if the action have a negative/positive environmental impact | 1. **Sustainability**
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| **Measure to mitigate risk:** | **Risk** | 1. **Feasibility: possible risks and solutions**
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| For each risk, please explain how you plan to mitigate it | Please specify the risks that might affect the implementation of the project (ex. security, capacity of implementing partners, market availability, logistical constraints)  |
| Please indicated the role and responsibilities of each organization involved (Local Authority, Company contracted, Civil Society Organisations, donors or others) | **18.Role and responsibilities of the local authority and other partners on project implementation** |
| Please provide information about:- background of the local authority; - staff, equipment and technical expertise that will be invested in the project implementation;- previous experience and expertise in similar projects; - experience in project management; | **19.Brief organisational background of the applicant(s) (including previous experience and expertise relevant for the project, etc..)** |
| Please specify who and how will monitor the project | **20. Monitoring & Evaluation** |
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| **Signature** |
| **Full name of the representative** |  |
| **Title of the representative in the applicant organisation** |  |
| **Date** |  |
| **Stamp** |  |